

EL-HAJJ MALIK EL-SHABAZZ PUBLIC SCHOOL ACADEMY

BOARD MEETING MINUTES

DATE: August 26, 2016
TIME: 5:30 p.m.
PLACE: 1028 W. Barnes Road, Lansing, MI 48910

MEETING TYPE Regular Special Proposed Approved

ROLL CALL

Ms. Cordree McConnell, President	<input checked="" type="checkbox"/> Present	<input type="checkbox"/> Absent
Mr. Darryl Pettway, Vice President	<input checked="" type="checkbox"/> Present	<input type="checkbox"/> Absent
Dr. Willie Davis, Jr., Secretary	<input checked="" type="checkbox"/> Present	<input type="checkbox"/> Absent
Ms. Lural Baltimore, Treasurer	<input type="checkbox"/> Present	<input checked="" type="checkbox"/> Absent
Mr. Carnell Walker, Member	<input type="checkbox"/> Present	<input checked="" type="checkbox"/> Absent
Ms. Leola Taylor, Member	<input checked="" type="checkbox"/> Present	<input type="checkbox"/> Absent
Mr. Brian Jackson, Member	<input checked="" type="checkbox"/> Present	<input type="checkbox"/> Absent

Others: Ms. Angela Rodriguez (Shabazz), Mr. Charles Moore (Accountant), Mr. Melvin McWilliams (Attorney).

CALL TO ORDER

Ms. McConnell called the meeting to order at 5:35 PM.

APPROVAL OF AGENDA

Mr. Jackson moved for approval of the agenda as presented.
 The motion was seconded by Ms. Taylor.
 The motion passed, 4-0.

APPROVAL OF MINUTES

Mr. Jackson moved to approve ^{of August 2, 2016} the minutes with corrections:

- Page 2 – change “contract renewal” to “contract amendment”.

The motion was seconded by Ms. Taylor.
 The motion passed, 4-0.

PUBLIC COMMENT – None

Dr. Davis arrived at 5:40 pm

OLD BUISINESS

- Borrowing Resolution
 - Mr. McWilliams reviewed the terms of the borrowing resolution. He recommended that the borrowing resolution be approved and that Ms. McConnell receive authorization to the sign on behalf of the board.
 - Mr. Moore shared the following items regarding the loan terms:
 - \$300,000 (Prime +2)
 - The monthly payment is similar to the State Aid payment
 - The loan is regarded as a lien against the State Aid Funds
 - The intercept agreement is standard
 - The Audited Financials are reported as condition of borrowing resolution.
 - The loan amount was recommended by Mr. Moore, not to exceed \$300,000. The bridge loan includes 11 payments to “bridge” the gap of State Aid disbursement.

- State Aide is disbursed by the State in July-August.

Mr. Pettway moved to rescind motion approved on June 7, 2016 to authorize borrowing from Municipal Finance Authority.

The motion was seconded by Mr. Jackson.

The motion passed, 5-0.

Dr. Davis moved to authorize the bridge loan from First Merit Bank.

The motion was seconded by Ms. Taylor.

The motion passed, 5-0.

- Mr. McWilliams shared that First Merit is being acquired by Huntington Bank. This acquisition may result in documentations being drafted using Hunting Bank as the issuing lender. The finalized documents may reflect First Merit or Huntington National Bank.

Mr. Jackson moved to acknowledge that First Merit was acquired by Huntington National Bank.

The motion was seconded by Dr. Davis.

The motion passed, 5-0.

- Hiring Recommendations

- Ms. Rodriquez recommended the following individuals for hiring:

- Yolanda Harris – contracted for 4th grade Teacher position at \$33,280
- Mr. Maginot will not be returning to Shabazz Academy
- The remaining hiring recommendation was tabled until September 6th to finalize hiring terms.

Dr. Davis moved to accept the hiring recommendation for Yolanda Harris at \$33,289.60.

The motion was seconded by Mr. Jackson.

The motion passed, 5-0.

- Technology Purchase

- Includes costs virus scans on all computers, laptops for smartboards, smartboard licensing and 3 PC for the office.
- The technology costs for the entire year totals \$12,676.58.

Dr. Davis moved to approve the expenditure of \$12,676.58 for technology improvements for smartboards, tune-ups, etc. from Providence.

The motion was seconded by Mr. Pettway.

The motion passed, 5-0.

- Ms. Rodriguez informed the board that she plans to apply for grant for textbook. The grant totals \$7500 and will offset the textbook costs.
- The total cost for textbook and supplies equal \$20,939.33. This includes binders, easel pads, PE equipment, books, T-shirts for students and staff (will be distributed at mandatory orientation as incentive), CPR training for Teachers, and teaching kits.

Mr. Jackson moved to approve the purchase of textbooks and supplies for \$20,939.33.

The motion was seconded by Dr. Davis.

The motion passed, 5-0.

- Furniture and Flooring

- The cost for flooring removal and replacement totals \$4,000.
- The specs for flooring should be supplied on the invoice.
- Staples is the vendor that supplies will be ordered from, the bonus points will be used to offset the price of the office furniture.

Dr. Davis moved to approve the furniture and flooring cost of \$9938.32.

The motion was seconded by Mr. Jackson.

The motion passed, 5-0.

- Dr. Davis asked about the spyware and virus protection.
 - Virus Protection is acquired for Shabazz devices\technology.

- Dr. Davis wanted to know if virus protection is strong enough for security/safety risks.
 - He suggested getting stronger virus protection for equipment.
 - Cleanup should be included in support costs; the protection plans are renewed on an annual basis.
 - Minor cleanup should be done continuously to avoid major cleanup/increased fees.
- Mr. Moore shared that a substantial investment has been made in the school over the last several months. He advised that speeding be decreased to necessities. The needs of Shabazz will be covered but extras will be reduced.
- School Count – 207

NEW BUSINESS - NONE

ADJOURNMENT

Mr. Davis moved to adjourn the meeting at 6:18 PM.
 The motion was seconded by Mr. Jackson.
 The motion passed, 5-0.

I, Dr. Willie Davis, Jr., the duly elected Secretary of EL-Hajj Malik EL-Shabazz Public School Academy Board, hereby certify that this is a true and correct copy of the minutes of the Special Meeting of the Board of Directors on August 26, 2016.



 Dr. Willie Davis Jr., Secretary
Mr. Pettway, Vice President signing for Secretary

Minutes approved September 6, 2016 at the upcoming Board of Directors meeting.

Elbony Hawkins

 Elbony Hawkins, Recording Secretary

August 31, 2016
 Date

Next Board Meeting will be held on Tuesday, September 6, 2016 @ 5:30 pm
 at Shabazz Academy 1028 W. Barnes, Lansing, MI 48933-2299

