

EL-HAJJ MALIK EL-SHABAZZ PUBLIC SCHOOL ACADEMY

BOARD MEETING MINUTES

DATE: March 7, 2017
TIME: 5:30 p.m.
PLACE: 1028 W. Barnes Road, Lansing, MI 48910

MEETING TYPE Regular Special Proposed Approved

ROLL CALL

Ms. Cordree McConnell, President	<input checked="" type="checkbox"/> Present	<input type="checkbox"/> Absent
Mr. Darryl Pettway, Vice President	<input type="checkbox"/> Present	<input checked="" type="checkbox"/> Absent
Dr. Willie Davis, Jr., Secretary	<input type="checkbox"/> Present	<input checked="" type="checkbox"/> Absent
Ms. Lural Baltimore, Treasurer	<input checked="" type="checkbox"/> Present	<input type="checkbox"/> Absent
Mr. Carnell Walker, Member	<input checked="" type="checkbox"/> Present	<input type="checkbox"/> Absent
Ms. Leola Taylor, Member	<input checked="" type="checkbox"/> Present	<input type="checkbox"/> Absent
Mr. Brian Jackson, Member	<input type="checkbox"/> Present	<input checked="" type="checkbox"/> Absent

Others: Ms. Angela Rodriguez (Shabazz), Mr. Jim Rundborg (CMU), Mr. Charles Moore (Accountant), Mr. McWilliams (Attorney).

CALL TO ORDER

Ms. McConnell called the meeting to order at 6:18 PM.

APPROVAL OF AGENDA

Ms. Taylor moved for approval of the agenda as presented.
 Ms. seconded the motion.
 The motion passed, 4-0.

CMU REPRESENTATIVE

Mr. Rundborg reported the following items:

- CMU Reauthorization – waiting on CMU Leadership to make a decision on reauthorization.
- Board Development Series –
 - Emerging Trends & Research in Education is scheduled for April 11, 2017 in Novi, MI at Crowne Plaza Detroit – Novi.
 - Measuring Academic Progress is scheduled June 29, 2017 in Novi, MI.
 - Site Facility Follow-up – findings are being resolved.

APPROVAL OF MINUTES

Ms. Baltimore moved to approve the minutes of February 24, 2017 as presented.
 Ms. Taylor seconded the motion.
 The motion passed, 4-0.

PUBLIC COMMENT - None

OLD BUSINESS

- Third Grade Teacher- Ms. Rodriguez recommended Catherine Bierbrch for a third grade Teacher position at a salary of \$37,086.27.
- ProCare Contractual (2 SPED Program) positions-
 - Social Work – services for Social Work professional at a rate of \$50 per hour

- Speech – services for Speech professional at a rate of \$65 per hour. This position utilizes Special Education (SPED) Compensatory Hours.

Ms. Baltimore moved to purchase short term SPED compensatory hours from ProCare Contractual for \$50 per hour for Social Worker professional and \$65 per hour for Speech professional.

Mr. Walker seconded the motion.

The motion passed, 4-0.

- Permanent Substitute for SPED Program – this position will be filled through ProCare Contractual at a rate of \$58 per hour.

Ms. Taylor moved for permanent substitute for SPED program through Pro Care Contractual at a rate of \$58 per hour.

Ms. Baltimore seconded the motion.

The motion passed, 4-0.

Mr. Walker moved to hire third grade teacher Katherine Bierbrch at a rate of \$37,056.27.

Ms. Baltimore seconded the motion.

The motion passed, 4-0.

ATTORNEY REPORT

- Fall Policies – Mr. McWilliams distributed/reviewed the following items:
 - Table of Contents –
 - 1420 School Administrator Evaluation
 - 1619 Health Coverage
 - 1619.01 Privacy Protections of Fully Funded Group Health Plans
 - 1619.02 Privacy Protections of Fully Funded Group Health Plans
 - 1619.03 Privacy Protections of Fully Funded Group Health Plans
 - 2628 State Aid Incentives
 - 3220 Evaluation of Staff
 - 3419.01 Privacy Protections of Fully Funded Group Health Plans
 - 3419.02 Privacy Protections of Fully Insured Group Health Plans
 - 3419.03 Privacy Protections of Fully Funded Group Health Plans
 - 7540.02 School Web Page
 - 8321 Criminal Justice Information Security

Ms. Taylor left the room at 6:54pm

Ms. Taylor returned at 6:55 pm

Mr. Walker moved to accept the recommendation of the attorney to adopt the following policies:

- 1420 School Administrator Evaluation
- 1619 Health Coverage
- 1619.02 Privacy Protections of Fully Funded Group Health Plans
- 1619.03 Privacy Protections of Fully Funded Group Health Plans
- 2628 State Aid Incentives
- 3220 Evaluation of Staff
- 3419.02 Privacy Protections of Fully Insured Group Health Plans
- 3419.03 Privacy Protections of Fully Funded Group Health Plans
- 7540.02 School Web Page
- 8321 Criminal Justice Information Security

Reject the following:

- 1619.01 Privacy Protections of Fully Funded Group Health Plans
- 3419.01 Privacy Protections of Fully Funded Group Health Plans

Ms. Baltimore seconded the motion.

The motion passed 4-0.

Ms. Baltimore moved to table the following policies reviewed by counsel:

- 1619.01 Privacy Protections of Fully Funded Group Health Plans
- 3419.01 Privacy Protections of Fully Funded Group Health Plans (modifications made)

Ms. Taylor seconded the motion.

The motion passed 4-0.

OLD BUSINESS

- Board Retreat – board will be polled for a mutually agreed upon date to have Board Retreat. The agenda items include missions, planning, and goals\planning based on outcome of the Reauthorization.

CSA REPORT

Ms. Rodriguez shared the following information:

- Current enrollment – ~~358~~ 258
- Marzano Evaluation Tool
- Expense Report and Procedures
- Onsite Review (OSR) - 2/27/17 Marguerite visited and policies regarding how funds are spent was implemented. If everything checks out fine, no additional site visits are necessary. Otherwise, a follow-up visit is scheduled for 4/1/2016.
- SPED – hire three persons to become compliant.
- Occupational Therapist (OT) being sought for 6 hours a week.
- Job Fairs – MSU, CMU, and EMU will attend to seek potential candidates for teaching positions.
- Evaluation – complete
- Student 001 – SPED student has performed well in the past, but due to recent medication modification, he is having issues attending class and roaming halls.
 - Contacted alternate facility that may be able to address the needs of student.
- Events
 - Harambee – 3/31/2017
 - Passport to Africa and Caribbean 3/31/2017
 - Data meeting – scheduled for the following days 3/8-9/2017, 3/28-29/2017 at 8 until 11:30am
 - Discuss students needing mandatory summer school
 - Data review to ensure plan for retention
 - Marking Period ends on 03/17/17
 - Report Cards will be mailed on 03/24/2017
 - NWEA & MSTEP will be given during March and April

Ms. McConnell distributed a letter that was drafted response letter for employee.

Mr. Walker moved to approve the letter to be distributed on behalf of the board.


Ms. Baltimore seconded the motion.

The motion passed, 4-0.

ADJOURNMENT

Meeting adjourned at 7:23 pm.

I, Dr. Willie Davis, Jr., the duly elected Secretary of EL-Hajj Malik EL-Shabazz Public School Academy Board, hereby certify that this is a true and correct copy of the minutes of the Regular Meeting of the Board of Directors on March 7, 2017.



Dr. Willie Davis Jr., Secretary

Minutes approved April 4, 2017 at the upcoming Board of Directors meeting.



Elbony Hawkins, Recording Secretary

March 13, 2017
Date

Next Board Meeting will be held on Tuesday, April 4, 2017 @ 5:30 pm
at Shabazz Academy 1028 W. Barnes, Lansing, MI 48933-2299